MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR 7:00 PM MEETING
April 08, 2024

Present: Clerk Brew, Treasurer Lemke, Trustees Fryling, Terpstra, VanderStel Staff: Manager Weersing, Community Development Director Wells

Absent with notice: Supervisor DeWard. Trustee Haagsma

Opening prayer was given by Board Member Brew and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:03 p.m. by Board Member Lemke.

Motion by Board Member Vander Stel and seconded by Board Member Terpstra to appoint Board Member Brew to chair the meeting in Supervisor DeWard's absence.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried on voice vote.

2. Question of Conflict of Interest

None

3. Review of the Consent Agenda.

None

4. Meeting Agenda

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve the proposed agenda.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried on voice vote.

5. Communications ~ Non-action Informational Items

- **a) March 2024 Building Department Revenue Report**
- **b) March 2024 Dutton Fire Run Report**
- **c) March 2024 Cutlerville Fire Run Report**
- **d) March 2024 Community Policing Officer's Report**
- **e) March 2024 Kent County Road Commission Newsletter**

6. Scheduled Speakers

None.

7. Recognition of Individuals and/or Delegations for agenda and non-agenda items.

None.

8. Public Hearings

A Rezoning of 7610 Division Avenue SE from Heavy Industrial to Neighborhood Commercial.

Motion by Board Member Fryling and seconded by Board Member Vander Stel to open the Public Hearing for Rezoning of 7610 Division Avenue SE from Heavy Industrial to Neighborhood Commercial.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried on voice vote.

No one spoke.

Motion by Board Member Vander Stel and seconded by Board Member Terpstra to close the Public Hearing for Rezoning of 7610 Division Avenue SE from Heavy Industrial to Neighborhood Commercial.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried on voice vote.

9. Approval of the Consent Agenda

Motion by Board Member Lemke and seconded by Board Member Fryling to approve the Consent agenda including the March 11, 2024 Township Board meeting minutes; General fund expenditures from 03/1/2024 through 03/31/2024 totaling $112,220.64; Public Safety Special Assessment District expenditures totaling $272,428.49; Building inspections totaling $47,777.09; Water and sewer fund expenditures $457,201.83; and Treasurer's report for February 2024 and 2023 Summary Report.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Fryling - yes, Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Brew - yes. Motion carried.

10. New Business

A. Rezoning of 7610 Division Avenue SE from Heavy Industrial to Neighborhood Commercial

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve Rezoning of 7610 Division Avenue SE from Heavy Industrial to Neighborhood Commercial with the Planning Commission recommendations.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member Fryling - yes. Motion carried.

B. Hoffman Meadows Phase II Preliminary Plat Approval

Motion by Board Member Lemke and seconded by Board Member Terpstra to approve the Hoffman Meadows Phase II Preliminary Plat Approval with conditions in the staff report.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member Fryling - yes. Motion carried.

C. Township's Natural Resources Inventory

Motion by Board Member Lemke and seconded by Board Member Terpstra to postpone definitely discussion on the project to October 2024 including budgeting in the 2025 budget, developing educational materials, and communicating to the community of research being done.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member Fryling - yes. Motion carried.

D. Request for Temporary Fireworks Stand

<u>Motion by Board Member Lemke and seconded by Board Member Fryling to grant the request for a temporary fireworks stand with conditions outlined in the staff request.</u>

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Fryling - yes, Board Member Terpstra - yes, Board Member Vander Stel - no, Board Member Brew - no. Motion carried.

E. Ordinance waiver for Cemetery Bench

<u>Motion by Board Member Vander Stel and seconded by Board Member Terpstra to grant the cemetery ordinance exemption with condition that the monument company work with the sexton to install appropriate base.</u>

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member Lemke - yes, Board Member Brew - yes. Motion carried.

F. Purchase Mower for Dutton Fire Department

<u>Motion by Board Member Terpstra and seconded by Board Member Vander Stel to approve the purchase of the Walter's Equipment mower for $7,903.46 for the Dutton Fire Department.</u>

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member Fryling - yes. Motion carried.

G. Thornapple Farms Street Light Special Assessment District

<u>Motion by Board Member Lemke and seconded by Board Member Vander Stel to set a public hearing for May 13, 2024 for Thornapple Farms Street Light Special Assessment District.</u>

VOICE VOTE: 5 Aye. 0 Nay. Motion carried on voice vote.

H. Water and Sewer Development Contract for Prairie Wolf Station

<u>Motion by Board Member Vander Stel and seconded by Board Member Terpstra to approve the Water and Sewer Development Contract for Prairie Wolf Station.</u>

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member Fryling - yes, Board Member Lemke - yes. Motion carried.

I. Township Manager's Annual Review

<u>Motion by Board Member Lemke and seconded by Board Member Vander Stel to increase the Township Manager's salary by $5,000 retroactive to February 27, 2024, to extend his contract by one year to February 27, 2026, and to approve the expenditure for Birkman Assessment coaching.</u>

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member Fryling - yes, Board Member Terpstra - yes. Motion carried.

11. Public Comments

Two South Christian students presented a recommendation to the Township Board to install Pickleball Courts in the Prairie Wolf Park.

12. Manager's comments

None.

13. Supervisor's comments.

None.

14. Trustees comments

Pine Rest security issue is still under discussion.

15. Adjournment

Board Member Brew adjourned the meeting at 08:37 p.m.

Michael Alex Brew

Michael Alex Brew, Clerk

Robert DeWard

Robert DeWard, Supervisor

Amber VanderMolen

Amber VanderMolen, Deputy Clerk